



SAN JOSE AMERICAN LITTLE LEAGUE (SJALL) EMERGENCY ACTION PLAN (EAP)

Season/Year: 2026

Facility Name: Woodland Field

Facility Address: 2231 Woodland Ave, San Jose, CA 95128

PURPOSE

The purpose of this Emergency Action Plan (EAP) is to provide league officials, managers, coaches, umpires, volunteers, and parents with a clear and organized response plan in the event of an emergency during Little League activities. **When in doubt call 9-1-1.**

EMERGENCY CONTACT INFORMATION

EMERGENCY SERVICES - Dial 911

League Safety Officer: Ben Holt

Phone: (408) 821-1410

League President: Gabe Scarpelli

Phone: (408) 690-4144

EMERGENCY EQUIPMENT LOCATIONS

First Aid Kit: Each Team Manager is assigned a first aid kit. Additionally, a first aid kit and first aid supplies (including ice packs) are located in the score shack, behind home plate on the majors field and in the equipment shed on the minor/softball field.

AED: An automated external defibrillator (AED) is located in the majors field score shack.

The AED is suitable for use on both adults and children.

In the event of a cardiac emergency and/or during any emergency involving a patient that appears to be unconscious and not breathing:

- Send someone to retrieve the AED during. Although prior training is helpful, untrained individuals can safely operate the AED.
- Once the hard case is opened, the unit will instruct rescuers on how to effectively operate the AED.
- The AED will not shock the patient unless it detects a "shockable" heart rhythm. There is no need to worry that rescuers will shock a victim unnecessarily.

Fire Extinguisher: Located in the snack shack.

EMERGENCY VEHICLE ACCESS

MAJORS FIELD: On the northeast corner of Woodland Ave (off Monroe Street), through the parking lot gate.

MINOR / SOFTBALL FIELD: On Broadleaf Lane - Enter through the fence opening directly behind the minor field backstop

EMERGENCY RESPONSE PROTOCOLS

In the event of an emergency where immediate help is needed, proceed as follows:

- Stop play immediately & return players to their dugouts
- Call 911
- Provide care (if applicable and as appropriate) until first responders arrive.

Use the following script when calling 9-1-1:

MAJORS FIELD - "My name is _____. There's a [medical, fire, safety] emergency at San Jose American Little League located at 2231 Woodland Ave in San Jose, which is located on the northeast corner of Woodland Ave and Monroe Street. The parking lot can be accessed on Woodland Ave."

MINOR FIELD - "My name is _____. There's a [medical, fire, safety] emergency at the San Jose American Little League Minor Field located on Broadleaf Lane, between the corners of Woodland Ave and Kenwood Ave, off Monroe Street. The entrance to the field is located through the fence, directly behind the backstop."

- Stay on the line with the dispatcher until they direct you to hang up.

Weather Emergency

- Suspend play immediately
- Seek shelter
- Resume play only when/if safe.

Fire or Gas Leak

- Evacuate
- Call 911 if needed, do not reenter until cleared.

Missing Child

- Notify League officials
- Secure exits (close Woodland Ave Parking lot gate, post adults at all entry/exit points around the field & play areas)
- Call 911 if needed.

POST-INCIDENT PROCEDURE - Notify Safety Officer by phone as soon as possible and complete incident report as directed.

EAP DISTRIBUTION & TRAINING

This EAP shall be

- Distributed to all volunteers
- Posted in the major field score shed, the minor field equipment shed, and snack shack
- Posted to the SJALL website, and
- Reviewed annually, with modifications as indicated

ACKNOWLEDGMENT

League President Signature: 
GABE SCARPELLI

Dated January 24, 2026